PACIFIC CONTINENTAL® BANK

CONTACT US AT: 1-877-231-2265
P.O. BOX 10727 EUGENE, OR 97440
Website: therightbank.com
E-mail: banking@therightbank.com
Express Banking: 1-866-391-1737

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

If you need more information about an electronic transfer appearing in this statement, or if you think you statement is incorrect, please telephone or write us as soon as possible at the phone number or address designated above. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

(1) Tell us the name and account number (if any).

(2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.

(3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will recredit your account for the amount you think, is in error, so that you have the use of the money during the time it takes us to complete our investigation.

If you would like to confirm that an automatic deposit to your account has been made as scheduled, you may call us during normal business hours at the phone number designated above.

CHECKS WRITTEN BUT NOT PAID			
NUMBER	AMOUNT		
Total of Checks not paid			

Reconciliation of Account

1. Add to your checkbook any interest payments or other credits appearing on your statement that you have not previously added to your checkbook balance.

2. Deduct from your checkbook any service charge or other charge posted on the bank statement which you do not already have listed in your checkbook.

3. Mark off in your checkbook each of your checks paid by the bank and list the numbers and amounts of those not paid in the space provided at the left. Include any checks still not paid from previous statements.

4. Complete the reconciliation of your account in the space below.

Enter bank balance from statement			
Add deposits not credited by bank (if any)			
TOTAL			
Subtract total of check not paid			
THIS AMOUNT SHOULD EQUAL YOUR CHECKBOOK BALANCE			

Please refer all discrepancies or exceptions to the bank immediately. Failing to do so within 30 days of statement date, the statement, cancelled checks, and other entries (except for electronic transfers which are described about) will be considered correct for all purposes and depositor(s) will hold the bank, its officers and employees harmless for any and all liability whatsoever.